**ALLAMA IQBAL OPEN UNIVERSITY. ISLAMABAD**

**(Department of Library & Information Sciences)**

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| **WARNING**   1. **PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM THE AWARD OF DEGREE/CERTIFICATE IF FOUND AT ANY STAGE.** 2. **SUBMITTING ASSIGNMENT(S) BORROWED OR STOLEN FROM OTHER(S) AS ONE’S OWN WILL BE PENALIZED AS DEFINED IN “AIOU PLAGIARISM POLICY”.** |

**Course :** **Library Public Services (9211) Semester:** **Autumn, 2025**

**Level:** **BSLIS**

**Please read the following instructions for writing your assignments. (AD, BS, BED, MA/MSc, MED) (ODL Mode).**

1. All questions are compulsory and carry equal marks but within a question the marks are distributed according to its requirements.
2. Read the question carefully and then answer it according to the requirements of the questions.
3. Avoid irrelevant discussion/information and reproducing from books, study guides or allied material.
4. Handwritten scanned assignments are not acceptable.
5. Upload your typed (in Word or PDF format) assignments on or before the due date.
6. Your analysis and synthesis will be appreciated.
7. Late assignments can’t be uploaded at LMS.
8. The students who attempt their assignments in Urdu/Arabic may upload a scanned copy of their handwritten assignments (in PDF format) on University LMS. The size of the file should not exceed 5MP.

**Note 1:** Use your own words while working on your assignment. In case of quoting any fact or statement from any source, always remember to provide full reference of the source according to “APA 6th ed. available at: <http://ijolis.aiou.edu.pk/?page_id=251>

**Note 2:** Students at this level are expected to use multiple sources in solving this assignment. All questions carry equal marks.

**Note 3:** Resources to solve this assignment are available at the LIS Department website: <http://lis.aiou.edu.pk/>

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|  | **Assignment No. 1** |  |
| **Total Marks: 100** | **Units 1-5** | **Pass Marks: 50** |

**Note:** Attempt all questions.

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| **Q. No.** | **Questions** | **Marks** |
| Q.1. | **What is the concept of public service in a library, and what is the philosophy and role of public services in supporting library users?** | (20) |
| Q.2. | **What are reference services in a library? Discuss the purposes of reference services and how library staff provide effective reference work.** | (20) |
| Q.3. | **Why do librarians build reference collections, and what are the essential guidelines for collection development about reference materials?** | (20) |
| Q.4. | **What is information literacy, and what are the different types of library instruction programs offered by academic libraries to promote it?** | (20) |
| Q.5. | **What is the basic philosophy behind interlibrary loan and document delivery services, and how do these services enhance access to resources?** | (20) |

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|  | **Assignment No. 2** |  |
| **Total Marks: 100** | **Units 6-9** | **Pass Marks: 50** |

**Note:** Attempt all questions.

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| **Q. No.** | **Questions** | **Marks** |
| Q.1. | **What are reserve services in libraries, and how do these services play a crucial role in fostering relationships between teachers, faculty, and the library? Discuss all aspects of library public service.** | (20) |
| Q.2. | **What is the role and philosophy of circulation services in a library, and how do they contribute to overall library operations?** | (20) |
| Q.3. | **What is the difference between a serial and a periodical? Discuss the characteristics of serial librarianship and its significance in library management.** | (20) |
| Q.4. | **Why are many libraries reluctant to manage special collections, and what challenges do they face in doing so?** | (20) |
| Q.5. | Write short notes on the following:  a. Library Services provided to government.  b. Media library services.  c. Restoration of Deteriorated material.  d. E-publications and services. | (20) |