**ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD**

 **(Department Library & Information Sciences)**

**WARNING**

1. **PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
2. **SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE’S OWN WILL BE PENALIZED AS DEFINED IN “AIOU PLAGIARISM POLICY”.**

**Course: Project Management in Libraries, Archives and Museums (9229)**

**Level: BS-LIS Semester: Spring, 2025**

## Please read the following instructions for writing your assignments. (AD, BS, B. Ed, MA/MSc, MEd) (ODL Mode).

1. All questions are compulsory and carry equal marks but within a question the marks are distributed according to its requirements.

2. Read the question carefully and then answer it according to the requirements of the questions.

3. Avoid irrelevant discussion/information and reproducing from books, study guide or allied material.

4. Handwritten scanned assignments are not acceptable.

5. Upload your typed (in Word or PDF format) assignments on or before the due date.

6. Your own analysis and synthesis will be appreciated.

7. Late assignments can’t be uploaded at LMS.

8. The students who attempt their assignments in Urdu/Arabic may upload a scanned copy of their handwritten assignments (in PDF format) on University LMS. The size of the file should not exceed 5MB.

Note 1: Use your own words while working on your assignment. In case of quoting any fact or statement from any source, always remember to provide full reference ofthe source according to “APA 6th ed. available at: <http://ijolis.aiou.edu.pk/?page_id=251>

Note 2: Students at the postgraduate level are expected to use multiple sources in addition to their course-allied material to solve these assignments.

 Note 3: The study guide of this course and links to resources to solve these assignments are also available in downloads at AIOU’s LIS department website: [lis.aiou.edu.pk/](http://lis.aiou.edu.pk/)

**Total Marks: 100 Pass marks: 40**

**ASSIGNMENT No. 1**

**(Units 1–5)**

**Q.1** Explain the term ‘project’ and discuss its various types, providing suitable examples for each type. **(20)**

**Q.2** Draw and explain three different lifecycles of project management, providing examples for each lifecycle. **(20)**

**Q.3** Describe the concepts of work content and task analysis. Provide examples of how these analyses are conducted in project management. **(20)**

**Q.4** Explain the concept of partnership in a project. What are the key benefits of working in partnership when managing projects?  **(20)**

**Q.5** Describe the following topics: **(20)**

i. Project scheduling and its importance
ii. Techniques used for assessing risks during a project
iii. The knowledge, skills, and attitudes required for a project manager
iv. The concept and importance of change management in projects

**Total Marks: 100 Pass marks: 40**

**ASSIGNMENT No. 2**

 **(Units 6–9)**

**Q.1** Describe the different types of project resources and provide relevant examples for each type, such as human, financial, and material resources.

 **(20)**

**Q.2** How would you design a project evaluation framework? Explain the key components and provide examples of how this framework can be applied in real-world projects.  **(20)**

**Q.3** Critically differentiate between quantitative data and qualitative data. Provide examples for each type of data and explain how they are used in project management. **(20)**

**Q.4** Write a note on project sustainability. Discuss the relationship between sustainability, quality, and equity, and provide examples of how these concepts are integrated into project planning and execution.  **(20)**

**Q.5** Describe the following topics: **(20)**

 i. Time management in projects, with relevant examples of techniques used
 ii. Techniques for selecting bids in project procurement
 iii. Key challenges faced by project managers and how to address them
 iv. The concept of quality control in projects and its importance